

Position: Reforestation Nursery Chief Propagator

Armenia Tree Project Charitable Foundation Yerevan, Armenia

The position is located in Yerevan, Armenia – speaking both Armenian and English is preferred. Reporting to the Rural and Mountainous Development Program Manager and the Forestry Director, the position is open as of April 2010.

The ideal candidate will have strong project management skills, a solid understanding of forestry and tree planting, and effective public relations capabilities. To be successful, the Reforestation Nursery Chief Propagator will be a bilingual (Eastern Armenian/English) adventurous leader who is self-sufficient in rural areas.

Armenia Tree Project Charitable Foundation

Armenia Tree Project Charitable Foundation (www.armeniatree.org) conducts vitally important environmental projects in Armenia's impoverished and deforested zones. Since 1994, ATP has made enormous strides in combating desertification in the biologically diverse Caucasus region. Major initiatives include planting trees in urban and rural sites, environmental education and advocacy, and community socioeconomic development and poverty reduction.

With a staff of over 120 in Armenia, millions of trees have been planted and restored, and hundreds of jobs have been created for Armenians. The Yerevan branch manages three state-of-the-art nurseries and two environmental education facilities, partners with villagers to create tree-based micro-enterprise opportunities, creates urban green belts for public use, restores degraded forest lands, and employs hundreds of part-time workers to plant new forests.

Job Description

The Reforestation Nursery Chief Propagator oversees the planning, implementation, and evaluation of tree seedling propagation at ATP's Mirak Family Reforestation Nursery in Margahovit Village.

Primary Responsibilities

- Manage and supervise all propagation related activities and staff
- Develop annual nursery plans to coincide with reforestation plans three years into the future
- Purchase appropriate seed stock, and oversee processes of stratification, sowing, spacing, and maintaining seedlings to achieve maximum growth and health

- Organize staff work schedules
- Oversee safe operation and maintenance of all equipment
- Maintain highest professional standards of nursery operation and production
- Greet and provide tours for donors and guests
- Establish and maintain professional and productive relationships with local community members, leaders of local communities, regional officials, and local/regional representatives of Hyantar
- Participate as a member of the Management Team

Qualifications

- Advanced university degree in Agriculture, Forestry, or Silviculture
- Four years experience in program management and administration
- Analytical thinking skills, problem solving abilities, goal oriented, self-motivated to excel
- Strong management and leadership skills
- Excellent written and verbal communication skills
- Computer skills – MS Office, Excel
- Ability to work well as a team member and solve problems in early stages while considering multiple perspectives and points of view
- Intimate familiarity with local customs, procedures, and business practices
- Ability to relate well to a wide range of individuals, including local residents, regional and national officials, and international representatives
- Excellent driving skills in mountainous regions
- Willingness to relocate to Margahovit Village or travel there daily
- *Preferred:* Tri-lingual in Armenian, Russian and English

Salary is commensurate with relevant education and experience, and based upon local market ranges.

How to Apply

Please submit cover letter, CV, and three references to ATP Administrative Manager Anna Gevorgyan via email at anna@armeniatree.org and to ATP Executive Director Jeff Masarjian via email at info@armeniatree.org.

Please clearly indicate the position you are applying for.

- Revised March 17, 2010