

Position: Community Development Specialist

Armenia Tree Project Charitable Foundation Yerevan, Armenia

The position is located in Yerevan, Armenia – speaking both Armenian and English is preferred. Reporting to the Rural and Mountainous Development Program Manager, the position is open as of April 2010.

The ideal candidate will have a solid understanding of forestry, tree nurseries, and effective public relations capabilities. To be successful, the Community Development Specialist will be a bilingual (Eastern Armenian/English) adventurous individual who is self-sufficient traveling in rural areas.

Armenia Tree Project Charitable Foundation

Armenia Tree Project Charitable Foundation (www.armeniatree.org) conducts vitally important environmental projects in Armenia's impoverished and deforested zones. Since 1994, ATP has made enormous strides in combating desertification in the biologically diverse Caucasus region. Major initiatives include planting trees in urban and rural sites, environmental education and advocacy, and community socioeconomic development and poverty reduction.

With a staff of over 120 in Armenia, millions of trees have been planted and restored, and hundreds of jobs have been created for Armenians. The Yerevan branch manages three state-of-the-art nurseries and two environmental education facilities, partners with villagers to create tree-based micro-enterprise opportunities, creates urban green belts for public use, restores degraded forest lands, and employs hundreds of part-time workers to plant new forests.

Job Description

The Community Development Specialist works closely with the leadership and residents of rural communities where ATP is conducting reforestation programming. Oversight and supervision of family backyard nursery tree production, as well as reforestation programming are core responsibilities, as well as providing trainings and consultation to community members.

Primary Responsibilities

- Supervise and document the progress of all family backyard nursery owners in producing high quality saplings which are purchased by ATP for local reforestation

- Represent ATP programs to various local constituents and beneficiaries, donors, partner organizations, and local authorities
- Provide environmental education programming to local school children, supervise local orchards built by ATP and local communities, provide trainings to backyard nursery owners, provide trainings to local farmers in organic farming methods with the aim of increasing crop yields
- Work closely with community members to build a sense of ownership, responsibility, and value for new forests
- Provide trainings to communities using ATP's Sustainable Forestry Manual

Qualifications

- University degree in Agriculture, Forestry, Social Sciences, Economic Development, or other related fields
- Experience working with residents and leadership of rural communities
- Analytical thinking skills, ability to focus on both details and the big picture, effective time management, effective decision making and problem solving abilities
- Strong leadership skills, goal oriented, and enthusiastic personality
- Excellent negotiation skills
- Excellent written and verbal communication skills
- Ability to establish and maintain effective working relationships with a wide variety of people, including partners, donors, colleagues, government officials, and local residents
- Computer skills: user of MS Office, Excel at a highly proficient level
- Ability/willingness to travel extensively throughout Armenia as needed
- Excellent driving skills in marzes and mountainous areas
- Preferred: Excellent knowledge of oral and written (Eastern) Armenian, English, and Russian languages

Salary is commensurate with relevant education and experience, and based upon local market ranges.

How to Apply

Please submit cover letter, CV, and three references to ATP Administrative Manager Anna Gevorgyan via email at anna@armeniatree.org and to ATP Executive Director Jeff Masarjian via email at info@armeniatree.org.

Please clearly indicate the position you are applying for.

- Revised March 17, 2010